



Pro-Tec Fire Services of Canada, ULC

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JOB DESCRIPTION – PRO-TEC FIRE SERVICES OF CANADA, ULC

Title: Temporary Firefighter
Location: Saskatoon International Airport
Reports to: Shift Captain
Classification: Non-Exempt/Hourly

Job Summary:

Under direct supervision of the Shift Captain, this position is responsible for the safe and acceptable performance of all firefighting functions, lifesaving functions, security activities, and related essential work activities as required at the Airport and its facilities. All functions will be accomplished within the realm of the certification and training received as required for this position.

Essential Functions:

- To respond to actual or potential aircraft incident/accident emergencies, medical emergencies, and security situations, and to prevent or extinguish fires, rescue victims, and evaluate hazards/emergencies.
- Must have the experience and ability to drive, operate and perform optimum maneuvering of AFF vehicles/apparatus, for the purpose of combating a fire, rescue and/or salvage operation as required at the Airport and its facilities.
- To discharge firefighting agents to extinguish or minimize the danger of fire and/or explosion as required. This is accomplished with competent operation of pumps, booms, nozzles, or similar fire apparatus equipment.
- To assume the duties of Officer in Charge (OIC) in the absence of the Shift Captain or Fire Chief.
- To accurately and effectively prepare and/or assigns the preparation of daily station reports and other administrative duties that may be required by the applicable legislation, including surveillance of the terminal, other buildings, and general security of the Airport.
- To conduct inspections of Airport aprons, taxiways, runways, buildings, and other structures for the identification and elimination of safety hazards to include foreign object damage (FOD) and wildlife hazards.
- To perform other firefighter duties that may be assigned as related to the client services agreement as long as the 3-minute response is not compromised. Such duties may include:
 - Airside vehicle escorts;

- Airside safety patrols for foreign object debris (“FOD”), including wildlife control;
 - Annual fire inspections of all buildings including extinguisher checks.
 - Medical response to aircraft on the ground, at the air terminal building and other locations within the airport boundary;
 - Dangerous goods emergency response;
 - Promote and participate in work safety programs;
 - Quarterly air terminal building fire evacuation drills;
 - Plan/participate in airport emergency exercises;
 - Respond to environmental emergencies including fuel spills;
 - Input all incidents and/or occurrences into a national reporting system as identified by the Authority; or
- To update Airport Emergency Procedures Plans.
 - To participate in traffic and crowd control, as well as seasonal operation activities, (i.e., friction surveys on runways/taxiways contaminated with snow and/or ice).
 - To participate in all forms of training such as classroom drills and exercises to ensure proficiency in techniques and methods of firefighting, emergency medical first aid, lifesaving, and security related activities.

Other Duties and Responsibilities:

The firefighter will be required to perform other duties and responsibilities assigned by the Fire Chief or Shift Captain as required by the client services agreement.

Knowledge, Skills, and Abilities:

- Competent knowledge and experience in fire suppression, prevention, and tactical techniques, particularly as applied to the saving of lives and aircraft.
- Competent knowledge and experience in the basic methods related to combating fire and lifesaving procedures.
- Competent knowledge of the equipment, materials and vehicles required for airport firefighting and lifesaving operations.
- Ability to prepare explicit reports on the events, including routine and emergency duties.
- Ability to effectively lead and communicate to other personnel in the performance of firefighting, lifesaving, and security functions. Ability to express self effectively to individuals and groups using good oral, written, and listening skills. Ability to understand and carry out oral and written directions.
- Ability to exercise sound judgment in determining the appropriate action to be taken relating to job duties. Ability to change outlook, viewpoint, etc. when circumstances dictate that doing so is best for the employer and the Airport.
- Ability to maintain cooperative working relationships with those contacted in the performance of duties, to include supervisory and management personnel, co-workers, client, client

employees, and general public.

Education, Qualifications, and Experience Necessary:

- Must be at least eighteen (18) years of age.
- Must be a Canadian citizen.
- Must have a high school diploma or equivalent.
- Must have a valid Saskatchewan Class 4 with “A” Endorsement (air brakes) motor vehicle operator’s license throughout the entire term of employment.
- Must complete and successfully pass a pre-employment medical exam and fitness test, annual physical, and substance abuse screenings.
- Must have the ability to acquire a Transport Canada Security Clearance.
- Must be certified Fire Fighter.
- At a minimum, must be a certified Emergency Medical Responder in good standing with the Sask College of Paramedics, with which certification must be renewed throughout the duration of employment.

Service Agreement:

Required skills, knowledge, experience, or certifications must comply with the terms of the Client Agreement or be waived in writing by the Saskatoon Airport Authority.

Special Note: The specific statements shown in each section of this description are not intended to be all-inclusive. They represent the typical elements and criteria necessary to successfully perform the job.